

**ADVISORY COUNCIL MEETING  
MINUTES, AUGUST 9, 2006**

**Welcome:** Rose Rice Gutierrez welcomed those present.

**Minutes:** Jeanette Bach moved to approve the minutes from the June 14, 2006 Advisory Council Meeting. Jim Rancilio seconded the motion. Motion carried.

**Director's Report:** Bryon Sitler reported that:

**Gates Grant:** It is hoped that a coordinator will be on staff by the end of the month. Bryon quoted an e-mail from Sheryl Maase, LM: "If a library is currently in dire need of a computer, they will be credited through the Gates Grant". The amount that will be credited is not known at this time.

**Plan of Service:** The Plan of Service for FY 2006-2007 was sent to the Library of Michigan the end of June. The Plan has been approved.

Ellen Meyer left White Pine the end of June to take another position.

Bryon visited Clare to discuss salary and benefit issues with Sheila Bissonnette.

**Bryon** and Lance Werner from the Library of Michigan will visit Lexington this month to help with Board training and issues.

**Associate Member Board Representation:** Members discussed the possibility of having an Associate member serve on White Pine's Board. Two representatives will be chosen, 1 academic and the other school. The associate members will be in addition to the nine regular board members and would not vote on any financial issues according to state law.

**Budget 2006-2007:** Next year's budget was reviewed by membership. Rose Rice Gutierrez moved to approve the Budget for 2006-2007. Jeanette Bach seconded the motion. Motion carried.

**OCLC Costs:** The Cooperative has negotiated with MLC for lower OCLC charges. White Pine has joined CatExpress which will lower WPLC's OCLC bill by approximately \$8,000.00. We will still remain a full member for Interlibrary Loan.

**Serials Update:** Members reviewed serial updating on OCLC. White Pine has gone to CatExpress which does not allow serial updating. Members can still search for serials on

Horizon and FirstSearch. It was the consensus of those present to wait for the MelCat serials module and discontinue serials on OCLC.

**Bindery Service:** Bryon reported that Binding Unlimited was no longer providing service to the Cooperative. Options for the future include:

Heckman ICI, (Indiana) which requires a 50 book limit for free pickup. WPLC would serve as the dropoff/pickup destination.

Wallaceburg Bookbinding, (Ontario) which requires a 15 book pickup for free pickup. WPLC would serve as the dropoff/pickup destination.

Libraries could also contract individually with either of the above bindery services.

Only two libraries are regularly sending books to WPLC to send to the bindery.

Members were encouraged to check out Wallaceburg Bookbinding and Heckman ICI on the web to see if they were interested in their services.

**Delivery:** MelCat delivery service was reviewed. Problems with the delivery service include:

- Missed stops.

- Wet bags.

- Cigarette smoke.

Those libraries missing stops should report them to MLC via the report form on the web and to Karen Puszykowski at WPLC.

**SBC Grant:** Sheila Good is finishing up on the web pages for grant participants. Training will be scheduled in September for those who participated.

**Booking Performers:** The Cooperative will book performers for its members to be used in conjunction with next year's summer reading program. White Pine will handle the bookings, get good discounts by doing multiple bookings, bill the library and pay the performer.

A list of performers was passed out. Members should review the list. Performers can be added or subtracted to the list according to their performance. Karen will send out a performer list and survey soon.

**Barnes and Noble:** Virginia Heighes spoke with members about how they could benefit from Barnes and Noble. Barnes and Noble offers:

***Fund raising opportunities:*** voucher bookfairs, gift wrap programs.

***Discount Programs:*** institutional and educational discounts.

***Programs and Services:*** book groups, storytime and costume characters and meet the writers.

Barnes and Noble offered a 50% discount in the café and 20% for any purchases for those who visited the store on August 9, 2006.

**Announcements:**

John Sheridan announced that he has accepted the position as Head of Hoyt Branch and will be starting his new job in September.