

**WHITE PINE LIBRARY COOPERATIVE
ADVISORY COUNCIL MINUTES**

September 12, 2012

Welcome: Mary Chasseur welcomed everyone. Members introduced themselves.

1. **Agenda:** Bryon Sitler asked that the Secretary of State Presentation be moved to first on the agenda. Rose Rice Gutierrez moved to approve the agenda with the change. Nannette Pretzer seconded the motion. Motion carried.
2. **SOS Presentation:** Cathleen Simlar proposed a partnership with SOS and libraries. Libraries would be asked to make SOS services available online to patrons. Information would include upcoming election and any changes to laws that impact people required to meet voting registration deadlines as well as other SOS services.

Libraries would link the information on a library computer. Libraries would be provided with posters and information sheets and an 800 telephone number. Library staff would not have to answer any patron questions.

Benefits: It will bring new people into the library. This will demonstrate to state funders that libraries are working with the State to provide information.

Cons: This could be similar to tax forms and could result in more questions.

This is voluntary. If you are interested please send Bryon an e-mail stating that you would like to participate.

3. **Minutes:** Jill Fox moved to approve the June 13, 2012 Advisory Council minutes. Stephanie Olson seconded the motion. Motion carried.
4. **Director's Report:** Bryon reported that:

White Pine's Annual Meeting will be held on October 10th at the Horizons Conference Center in Saginaw. Presenters include Bill Schroer – Customer Service, Mimi Bell— Great Lakes Bay Regional Lifestyle Magazine and Anne Seurnyck – “Ask the Lawyer”. This would be a good meeting for board members, library directors and library staff to attend.

The final Cooperative population is 425,629.

New state-wide discount contracts have been signed. The current information is on our website.

Some libraries are working with the Post Office to provide minimum postal services. Only a few libraries have mini post offices in their libraries at this time. The post office may contact you to see if your library is interested.

A list of summer reading performers will soon be made available on our website.

HB5598 is now law and became effective April 1, 2012. It is the Victims' Right Act.

Personal Property Tax: is still up in the air. If you are not a district library, you will have to talk to your "parent agency" to ensure that your library does not get left out of reimbursements. District libraries will be notified because they are taxing agencies.

Gretchen Couraud, MLA director has resigned. MLA will hire an interim director who will concentrate on lobbying until a permanent director can be hired.

Changes in State Aid Reporting: changes include:

Summer Reading program information will be kept track of separately. Questions that will be added include:

How many children signed up for Summer Reading? How many completed the program?

How many children's summer reading programs were offered? How many attended?

Teens and Young Adult summer reading will also be tracked the same way.

Libraries will also be asked to record "uses of wireless logins per year."

As a solution to the login trouble that happened last year it is strongly recommended that libraries access the online report using Safari or Firefox instead of Microsoft Explorer.

5. **Budget 2012-13:** Bryon reported that next year's budget included the additional 2 cents which resulted in \$20,000.00 additional income and a 2% raise for staff members.

Stephanie Olson moved to approve the 2012-13 budget of \$327,011.00 as presented. Erin Schmandt seconded the motion. Motion carried. The budget will be sent to the board for approval.

6. **Plan of Service:** Plan of Service changes were discussed. Most were minor changes.

Discussion:

Quorum: Members reviewed the needed number of people present to vote and conduct business.

Rose Rice Gutierrez moved to adopt that business will be conducted using a simple majority rule of those present. Jeanette Bach seconded the motion. Motion carried.

Board Meeting Start Time: Members discussed changing the board meeting time to 11:30 following advisory council meeting. Jeanette Bach moved to change the board meeting time to 11:30 and if the advisory council meeting runs later the change will be posted. Mary Jaworski seconded the motion. Motion carried.

Rose Rice Gutierrez moved to approve the amended Plan of Service with the changes. Stephanie Olson seconded the motion. Motion carried.