

**WHITE PINE LIBRARY COOPERATIVE
ADVISORY COUNCIL MEETING**

Minutes, August 19, 2015

Welcome

Bryon Sitler opened the meeting at 10:00 and welcomed everyone. Members introduced themselves.

Minutes

Kate Van Auken moved to approve the April 22, 2015 Advisory Council minutes as submitted. Nanette Pretzer seconded the motion. Motion carried.

Director's Report:

Bryon Sitler presented the Director's report, which is attached to the end of this document.

Old Business

The Library of Michigan tour is scheduled for Friday, August 21, 2015 at 1:30 pm. There are 15 people scheduled to meet for lunch at Clara's Restaurant in Lansing at noon. Those riding with Bryon will leave from the White Pine office at 10:00 am.

New Business

FY 2015-2016 Budget

The Overdrive administrative fees will be reduced to \$50. Currently the VLC members are charge a \$200/year membership fee. This will be eliminated. White Pine will deduct the \$1518 delivery cost from membership fees. This will cover the majority of the delivery costs, for 3-days. An alternative to the SRP grant that was given this year will be some sort of incentive. The VLC rent increased \$104 per month. The budget includes a 3% salary increase for staff. There was some extra money put into equipment line just in case the phone system upgrade needs different phones than what WPLC has currently. It was suggested that the Continuing Education expense may help pay for members to attend the MLA Annual Meeting. The registration for the WPLC annual meeting will be free for those who register and attend. If a registration is placed and there is a no-show, a \$20 fee will be charged. State aid increased to .324779, therefore there will be extra money for some projects. PR/Marketing increased to \$6000 and Bryon will be looking into a coop-wide library promotion.

Bryon asked if members still wanted Sue Alt to come to discuss the Rides Delivery program. Lynne Clark mentioned she would be interested. There is a Mel/Rides committee and Erin Schmandt said that Debbie Obrien (Caro) is on the committee.

There is an ALA Loleta Fyan Grant available. Bryon would like to write a grant on how to use ebooks & audiobooks to increase literacy, for the 3rd grade literacy initiative. This may cost the cooperative \$5000 for the matching fund requirement. The submission deadline is March 2016.

A feature which was turned on in Overdrive to allow patrons to recommend purchases was discussed. Bryon will look at how to send the information to the libraries in which the request is initiated.

Member News

None

Upcoming Meetings:

September 23, 2015 at the Caro Area District Library. Kris Rzepczynski will be speaking on genealogical resources available to Michigan librarians.

October 14, 2015: WPLC Annual Meeting at the Horizon Conference Center in Saginaw.

Cyber Security

Paul Groll did a two hour presentation on Cyber Security, which was very well received.

Board report

August 2015

Five Board members are leaving the Board 9/30. Replacements have been found for all; we have a full contingent for next year.

Since deciding to review all Cooperative policies, the Ad Council meeting has been so full, that there has not been time. Therefore, we will make it a priority starting with the next fiscal year – October 1, 2015.

Legislation sponsored by [Sen. Dale Zorn](#) that would allow a school district to establish a district library is on its way to the governor's desk to be signed. SB 108. It has been signed and is now law.

OverDrive titles removed over (200 titles). A credit of \$196 was issued from OverDrive for the titles removed due to format changes. Some of the titles will be returned when appropriate rights are secured.

State Aid report will no longer require the signature page. An electronic check/box will suffice.

Reminder that White Pine has a new e-mail address effective July 1. The old address was eliminated August 1, 2015.

We plan to discontinue the 800 phone line. The actual use by members is only 1 or 2 calls per month, less than \$.50. We then pay up to \$9.00 per month in taxes and fees. Libraries across the country use it to call when there is an OCLC overdue. Also I have been looking into replacing our phone system – which is the original service from when the Cooperative began. I'm also looking into replacing the fax machine or eliminating it altogether.

Digital public Library of America, access is coming to Michigan – probably late winter.

MLA continues to work with Legislature concerning the Tax Tribunal and libraries. MLA is also working on tax captures and how to “fix” this problem.

Revised the Cooperative brochure for the CDA.

Checks for \$300 have been sent to each library to use with summer reading.

Governor's 3rd Grade Workgroup Report – Libraries were NOT mentioned in the governor's report. MDE is crafting a response; Randy is hopeful that the response will encourage the inclusion of the role of libraries. If not, he will craft his own response from LM. MDE did not include libraries in its program.

Library Law Consultant position posting – there were many applicants. The process is moving along.

New & Advanced Director Workshops – September 17 & 18 at Library of Michigan and the Small & Rural Libraries Conference 2016 will be May 4-6 at the Grand Hotel. Calls for programs will be going out soon.

RIDES – Renewals are done and problems in specific regions are being addressed. MCLS will issue a RFP for delivery in 2016. This is the last year for the subsidy from LM.

MeL databases training – Creating short (8-10 minutes long) tutorials with brief, subject-specific overviews of the databases. MCLS wants feedback.

White Pine hosted a MeL vendor/demonstration on the 18th. Canceled due to lack of registrants.

MeLCat servers – are being moved out of State of Michigan property, allowing full, 24-7 access when needed, instead of daytime/business hour access, which is not conducive to many library hours.

Legislative Lobbying – MLA is reported that Governor Snyder’s budget has been signed with the \$1M increase in state aid to libraries. Gail reported that MLA is working on the tax tribunal issues in Van Buren County and with the big box stores.

Kathy Webb reports that: The per capita amount will be \$.324779 Density \$6.50

The DLA (District Library Act) amendment is on the governor’s desk and his signature is expected. This will allow a formed district that loses its last “partner” to remain a district. The Governor signed the bill.

I’ve been working on creating new “collections” in the OverDrive listings to make it a little easier for patrons to find things.

Annual meeting – no fee to attend.

Workshop on cybersecurity is part of this meeting.