

## Board report December 2007

Congratulations to Rawson Memorial Library and staff for the State Librarian's Award of Excellence. The runners up were Peter White Public Library in Marquette and Bayliss Public Library in Sault Ste. Marie.

State Aid is set at: \$.329344 & for density: \$6.5487. We do not know when checks will be mailed. We will need to do a budget revision. This can be done after the new services listed below are discussed at the Ad Council meeting. Our first check has arrived.

Gates Grant information: WPCL will be the purchasing agent for 13 libraries, number includes branches. WPLC will receive \$19. Per computer ordered through the cooperative. If you are getting computers, you should have received the letter by now indicating how many. The contract with Library of Michigan arrived and is waiting the Board Chair's signature.

White Pine would like to offer bookkeeping services to members that would like to participate. District libraries especially may want to take advantage of the program.

Canceled Children's literature workshop due to low registration. We may try again in the spring.

The cooperatives are working on a joint workshop for all libraries in the State, as we did with the preservation workshops this spring. The topic is yet to be determined.

Performers' calendar will be shared with all the cooperatives in Michigan. Everyone is able to view the calendar to see which performers may be close to them. Only cooperative headquarters staff will be able to make changes.

Audit started November 6, 2007. The auditors were here one day. They will make their report at the January meeting.

Chippewa River District Library has agreed to do cataloguing for White Pine members. The fee is: \$7.50 for cataloguing and \$2.50 for processing (if desired).

Attended MLA Annual Conference 11/6-9/2007. It was a good conference. I was able to pick up some information that will help libraries as well as the cooperative.

- Group insurance

- Downloadable audio books and movies

- Future of cooperatives, and more

Met with representatives from MEBS and John Hancock to discuss WPLC insurances and how we can lower costs. Quotes have not arrived yet.

Looking into self-insured health insurance. PA418 allows this; however, we would need at least 250 people to participate. Several cooperatives may join together to reach this number. It would be available for any municipality to participate. We need to look into the governance requirements and the practical methods of accomplishing this goal.

WPLC is thinking of offering new services: bookkeeping for member libraries; purchasing e-books coordination; a publicity/marketing campaign and collection evaluation. These services will be discussed at the Ad Council meeting.

FCC announces a \$400 million project to connect rural health care facilities with at least T1 capability, many with T2.

Sheila loaded a new updated version of IE, Mozilla and Mozilla e-mail (Thunderbird). I am still getting used to it and how to use the new features, while trying to find the old features.

Topics – subjects: (for collection evaluation)

## **SUBURBAN LIBRARY SYSTEM**

**Burr Ridge, IL**

### **REQUIRED REFERENCE RESOURCES**

#### **A Section of the**

#### **SLS CORE REFERENCE LIST FOR PUBLIC LIBRARIES 6th Edition 2003**

These are the items that every public library is required to have, according to the SLS Minimum Reference Standards for Public Libraries [Section III.A.1]. They serve as the foundation of a library's reference collection. This required list has only a few specific titles. The rest are subject areas for which the library must have at least one title to fulfill the requirement. Each bulleted item on the list requires at least one reference resource.

Libraries may use the Recommended Reference Resources for suggestions of titles in a subject area, or may choose any other title that fulfills the subject requirement. The numbering of the categories on this list matches that of the Recommended Reference Resources list to facilitate the selection of items to fill a requirement.

It is expected that the library will obtain the most recent edition where timeliness or currency is important. The physical format of these items is left to the choice of the individual library.

#### **I. GENERAL SOURCES**

- ☐ Access to the Internet at the Reference Desk.
- ☐ Almanac (current year)
- ☐ Encyclopedia (no more than 5 years old)
- ☐ Index to magazines
- ☐ Telephone books for your community(ies) white and yellow pages

#### **II. CONSUMER INFORMATION**

- ☐ Consumer Reports magazine
- ☐ Guide to vehicle prices

#### **III. READER'S ADVISORY**

- ☐ Source for reader's advisory

#### **IV. PHILOSOPHY, PSYCHOLOGY, AND RELIGION**

- ☐ Source on world mythology
- ☐ Dictionary or encyclopedia of psychology
- ☐ Dictionary or encyclopedia of religion

#### **V. STATISTICS**

- ☐ Statistical Abstract of the United States
- ☐ Census information for your community(ies)

#### **VI. BUSINESS**

- ☐ National business directory information
- ☐ Michigan business directory information
- ☐ Local business directory information

#### **VII. LABOR**

- ☐ No requirement

#### **VIII. TAX INFORMATION**

- ☐ Federal and Michigan reproducible tax forms

#### **IX. LAW AND GOVERNMENT**

- ☐ Illinois Compiled Statutes
- ☐ List of government officials serving your community(ies)

#### **X. OCCUPATIONS**

- ☐ Source of occupational information

#### **XI. EDUCATION**

- ☐ Guide to colleges
- ☐ Local school report cards
- ☐ Guide to scholarships

#### **XII. LANGUAGE**

- ☐ Unabridged English dictionary

#### **XIII. SCIENCE AND TECHNOLOGY**

- ☐ Science encyclopedia
- ☐ Guide to animal species

#### **XIV. MEDICINE**

- ☐ Prescription drug source (no more than 2 years old)
- ☐ Guide to diagnosis & treatment of diseases
- ☐ Medical dictionary

**XV. SOCIAL CUSTOMS**

- ☐ Chase's Calendar of Events
- ☐ Book of etiquette

**XVI. ART**

- ☐ Guide to art and artists

**XVII. ANTIQUES AND COLLECTIBLES**

- ☐ Antiques and collectibles price guide

**XVIII. PERFORMING ARTS**

- ☐ Movie guide

**XIX. MUSIC**

- ☐ Dictionary or encyclopedia of music

**XX. GAMES AND SPORTS**

- ☐ Book of rules for games and sports

**XXI. LITERATURE**

- ☐ Index to poetry
- ☐ Source of literary criticism
- ☐ Style manual
- ☐ Dictionary of quotations

**XXII. HISTORY AND ETHNIC STUDIES**

- ☐ Chronology of world history
- ☐ Dictionary or encyclopedia of American history
- ☐ Source for Michigan history

**XXIII. GEOGRAPHY AND TRAVEL**

- ☐ Atlas of the world (no more than 5 years old)
- ☐ Road atlas of the United States (no more than 2 years old)
- ☐ Map of the local area (no more than 5 years old)

**XXIV. BIOGRAPHY, NAMES, AND GENEALOGY**

- ☐ Dictionary or encyclopedia of biography
- ☐ Guide to personal names

**This list is available on the Web at: [http://http://www.mls.lib.il.us/consulting/public\\_core.asp](http://http://www.mls.lib.il.us/consulting/public_core.asp)**