

**WHITE PINE LIBRARY COOPERATIVE
BOARD MEETING**

Minutes, December 17, 2008

A regular meeting of the White Pine Library Cooperative Board was held on December 17, 2008 at White Pine Library Headquarters.

Present and voting: Jim Rancilio, Ervin Bell, Bryan Dinwoody, Mimi Herrington, Marsha Boyd and Rose Rice Gutierrez.

Absent: Stephanie Olson, Sharlyn Huyck, Charlotte Simmons, Judi Chelekis and Helen Davis.

Also present: Bryon Sitler, Jane Piersall and Karen Puszykowski.

1. **Call to Order:** Board Chair, Mimi Herrington called the meeting to order at 1:31 pm.
2. **Approval of Agenda:** Rose Rice Gutierrez moved to approve the agenda. Marsha Boyd seconded the motion. Motion carried.
3. **Treasurer's Report:** Marsha Boyd moved to ratify the bills for October, November and December 2008. Bryan Dinwoody seconded the motion. Motion carried.
4. **Minutes:** Jim Rancilio moved to approve the minutes from the October 8, 2008 board meeting. Marsha Boyd seconded the motion. Motion carried.
5. **Director's Report:** Bryon Sitler reported that:
 - The 2008 audit had been completed.
 - Bill Anderson has announced his resignation from HAL, effective the end of December. Mark Hoffman will act as interim director.
 - The Futuring Conference has been postponed until 2010.
 - The Cooperative Directors are working on coordinating their Plans of Service.
 - Bryon and Mimi Herrington attended the Rules Hearing on November 24th. Several Cooperatives hired a lawyer to review the proposed rules. The lawyer wrote a letter to Nick Bozen stating the areas in the rules that were not legal. Testimony was heard concerning the need for continuing education. Testimony was also heard that there was no need for full time cooperative directors.
 - Bryon also attended an open house in DeWitt on December 15th for Paul Opsommer. He is very supportive of libraries.

- Bryon attended Ogemaw District Library's Board meeting to do a presentation on Board Roles and Responsibilities on November 6th.
 - 10 people attended the Internet Pornography workshop that was held at the Saginaw ISD.
 - Upcoming workshops include "Zingerman's Customer Service, April 16th in Frankenmuth and "Book Binding" on March 24th at White Pine.
6. **Set Meeting Dates:** Ervin Bell moved that the Board meet the 2nd Wednesday of every month from 1:30-3:30 pm. Jim Rancilio seconded the motion. Motion carried.
7. **PR Campaign:** Kim Gouin reviewed design revisions with the Board. Possible sponsorships include Charter Media, Spartan Stores and Forwards. Board members liked the images and "Fuel your Mind" logo.

It is hoped that other Cooperatives will participate which would offset some of the campaign expenses.

The campaign roll-out will begin in January 2009 and will include: Radio, TV and print PSA's; billboards, dangler's and a website which links to member libraries.

8. **Car Lease:** Bryon reported that the current car lease expires on December 20th and a new lease with USA Bank requires a cosigner. The new lease would be for a 2009 Impala and run for three years. The payment would be \$269.16 a month and would include 12,000 miles per year.

A second option would be to lease a Toyota for the same price. The lease would not require a cosigner. The car would be smaller and not as accommodating for travel. Rose Rice Gutierrez moved to authorize Bryon Sitler to be a cosigner on the three year lease for a 2009 Impala with a payment of \$269.16 a month. Jim Rancilio seconded the motion. Motion carried.

9. **VLC Membership:** Bryon Sitler reported that a letter was sent to the Valley Library Consortium stating that White Pine was going to withdraw its membership from the VLC. The letter was written as an option or safeguard in the event that White Pine needed to withdraw due to budgetary reasons. Bryon reporter that there is no real intent to leave. The Valley Library Consortium requires 18 months notice to cancel membership. White Pine currently pays \$2,000.00 annually to belong to the VLC.
10. **RLC Grant:** Bryon Sitler reported that WPLC had a healthy fund balance of over \$400,000.00. He proposed that libraries be given a grant to attend the Rural Libraries Conference this spring. The board explored funding one or two people per library. Bryan Dinwoody moved that the Cooperative pay for one paid registration per library for the Rural Library Conference. Jim Rancilio seconded the motion. A vote was taken. One opposed. Motion carried.

11. **Adjournment:** the meeting adjourned at 3:30 pm.