

**WHITE PINE LIBRARY COOPERATIVE  
BOARD MEETING**

**Minutes, March 11, 2009**

*A regular meeting of the White Pine Library Cooperative Board was held on March 11, 2009 at the White Pine Library Cooperative Headquarters.*

**Present and voting:** Jim Rancilio, Ervin Bell, Bryan Dinwoody, Mimi Herrington, Marsha Boyd, Rose Rice Gutierrez, Jennifer Thanasiu, Charlotte Simmons and Stephanie Olson.

**Also present:** Bryon Sitler, Karen Puszykowski, and Jane Piersall.

**Absent:** Sharyln Huyck and Judi Chelekis.

1. **Call to Order:** Board Chair Mimi Herrington called the meeting to order at 1:30 pm.
2. **Introductions:** Board members introduced themselves.
3. **Approval of Agenda:** Mimi Herrington asked that Dissolution Language & Plan of Service be added to the agenda. Rose Rice Gutierrez moved to approve the agenda with the above additions. Marsha Boyd seconded the motion. Motion carried.
4. **Approval of Minutes:** Stephanie Olson moved to approve the minutes from the January 14, 2009 meeting as submitted. Marsha Boyd seconded the motion. Motion carried.
5. **Treasurer's Report:** The board reviewed the financial reports for January and February 2009. Rose Rice Gutierrez moved to approve the January and February reports and to ratify the bills for December 2008/January 2009. Jim Rancilio seconded the motion. Motion carried.
6. **Director's Report:** Bryon reported that:
  - White Pine was booking summer reading performers for membership.
  - He was working on library profiles.
  - The PR campaign will kick off during National Library Week with an Open House at the Bridgeport Public Library. Three other Cooperatives – Woodlands, Suburban, and a part of Lakeland are interested in participating.
  - WPLC will pay up to \$125.00 per person/per library towards registration for the Rural Libraries Conference.
  - The Plan of Service was approved by the Advisory Council at its morning meeting.
  - QSAC for Cooperative's three year plan was approved by the Cooperative Director's Association on February 20, 2009.
  - The Night of Notables at the Library of Michigan will be held April 18, 2009.

- The Award of Excellence has lost its sponsor. The Library of Michigan will continue celebrating libraries but there will be no monetary award unless another sponsor can be found.
- The Library of Michigan has been slated to go into the Department of Education. This is not final yet. We are waiting for the Executive Order to set the date which changes will be made. Then the Legislature will make recommendations. Since HAL is part of the Executive Branch, it is the Governor's decision.
- Bryon met with Representative Jim Stamas at the Rauchholz Memorial Library.

## 7. Upcoming Workshops:

- White Pine and Mideastern are sponsoring "How to Pass a Millage" workshop on September 22 at the Gateway Center in Flint.
- Customer Service (Zingermans) will be held at the Bavarian Inn in Frankenmuth on April 16<sup>th</sup>.
- White Pine and Mid-Michigan Library League are sponsoring "Libraries & Ethics" (streaming video workshop).
- The Beginning Workshop series starts March 18<sup>th</sup> at White Pine Library Cooperative.
- Basic Book Repair will be held on March 26 and Book Repair Special Collections will be held on April 2<sup>nd</sup>. Both workshops will be held at White Pine.

8. **Audit:** The audit letter and audit were passed out to board members. Stephanie Olson moved to approve the 2008 audit as presented in January 2009. Jim Rancilio seconded the motion. Motion carried.

9. **Dissolution Language:** Bryon reported that introducing dissolution language into PA 89 was still being discussed at the Cooperative Director's meeting. The CDA group recommended waiting until the new rules were adopted and we know where the Library of Michigan will be before making a decision.

10. **Plan of Service:** Stephanie Olson moved to recommend that the Plan of Service be sent out to members for their board's approval. Rose Rice Gutierrez seconded the motion. Motion carried.

The timeline for adoption is:

March –send out to member's board's for approval.

July 1st – All boards have approved the Plan of Service.

August 1st – The Plan of Service is sent to the Library of Michigan.

11. **Banking Institutions:** Currently White Pine has 2 CD's coming due at Citizens and 1 CD coming due at Independent Bank. The two CD's at Citizen's plus the checking account could put White Pine's monies over the \$250,000 insurable amount. Bryon recommended that funds be spread among three institutions.

Team One and Independent Bank both have Liquid Asset Accounts which allow for higher interest and fund withdrawals 6 times a month. The account has a \$100,000.00 minimum.

Jim Rancilio moved to authorize Bryon Sitler to take the two CD's from Citizens and open a Liquid Assets Account at Team One for \$100,000.00. He also moved that Bryon Sitler should investigate other credit unions and that he and Jane Piersall be authorized to make a decision to open an account for the second CD. Rose Rice Gutierrez seconded the motion. Motion carried.

The board Chair, Mimi Herrington; Treasurer, Jim Rancilio and Director Bryon Sitler will be listed as signatories on the accounts.

12. **Blue Cross Blue Shield:** Bryon reported that starting in May he will be eligible to apply for health benefits through the State of Michigan. The new insurance includes an \$80.00 co-pay. Bryon recommended that if he dropped White Pine's insurance and White Pine paid the co-pay amount, it would save White Pine a considerable amount of money. Marsha Boyd moved to approve that White Pine pay the \$80.00 co-pay for the director when he switches to the new insurance. Jim Rancilio seconded the motion. Motion carried.

13. **Public Comments:** None.

14. **Adjourned:** the meeting adjourned at 2:23 pm.