

**WHITE PINE LIBRARY COOPERATIVE
BOARD MEETING**

Minutes, November 11, 2009

A regular meeting of the White Pine Library Cooperative Board was held on November 11, 2009 at the Bridgeport Public Library.

Present and voting: Stephanie Olson, Jennifer Walters, Jennifer Balcom, Erin Schmandt, Bryan Dinwoody, Marcia Dievendorf and Charlotte Simmons.

Also present: Bryon Sitler and Karen Puszykowski.

Absent: Mary Jaworski, Ervin Bell, Sara Morrison and Judi Chelekis.

1. **Call to Order:** Board Chair Bryan Dinwoody called the meeting to order at 1:30 pm.
2. **Agenda:** Bryon Sitler asked that White Pine Vehicle be added under Old Business. Marcia Dievendorf moved to approve the agenda with the addition. Stephanie Olson seconded the motion. Motion carried.
3. **Minutes:** Charlotte Simmons moved to approve the minutes from the October 14, 2009 meeting as submitted. Erin Schmandt seconded the motion. Motion carried.
4. **Treasurer's Report:** Bryon Sitler reported that the 2009 audit had been completed. The audit report will be presented in either January or February 2010. There is one year left in the audit contract. Bids will be sent out next year.

The board reviewed the financial reports and check list for October 2009. Erin Schmandt moved to approve the financial reports and ratify the bills for October 2009. Charlotte Simmons seconded the motion. Motion carried.

5. **Long Range Plan:** A committee has been formed to review the current plan. They will meet in December to get things started and possibly meet with membership in Alma in February or March to discuss it.
6. **Bylaws:** Bryon has sent out the recommended changes to the board. The Bylaws need to be changed to reflect the change in board representation. Stephanie Olson moved to approve the changed Bylaws. Marcia Dievendorf seconded the motion. Motion carried. Bryon will have the updated Bylaws posted to the web and notify the board when they have been posted.
7. **White Pine Car:** Bryon Sitler reported that he could take over the vehicle and have everything transferred to his name. However, there would be a \$650.00 fee charged for the changeover.

Charlotte Simmons moved that White Pine pay the \$650.00 transfer fee. Erin Schmandt seconded the motion. Motion carried.

8. **Policies:** Bryon reported that it was time to review White Pine's policies and that he would be starting with the Personnel Manual. It was recommended that Bryon and Karen review the Personnel Manual and Bryon bring the recommended changes to the Board. The board will review the changes in January 2010.

9. **Other:**

Closing a Library: Charlotte Simmons asked the question - how do you close a library? Bryon reported that the village was responsible for all liabilities including pension, bills and building. He also said that it was possible to close a library for a temporary period of time and reopen at a later date.

Survey: Bryon passed out a survey that will be used for Long Range Planning. The survey will be distributed to all library directors.

10. **Public Comments:**

Stephanie Olson encouraged everyone to fill out the MeL survey. The survey will help determine the value of the MeL databases.

11. **Adjournment:** The meeting adjourned at 2:08 pm.