

**WHITE PINE LIBRARY COOPERATIVE
BOARD MEETING**

Minutes, October 9, 2013

A regular meeting of the White Pine Library Cooperative Board was held on October 9, 2013 at the Horizon Conference Center 6200 State St., Saginaw, MI 48602.

Present and voting: Peggy Olsen, Emily Boersen, Ervin Bell, Nannette Pretzer, Rochelle Siler, Jessica Little, Jeanette Morrish, Eric Andreychuck, Kay Montei.

Also present: Bryon Sitler, Sheila Good, Jane Piersal

Absent: Bryan Dinwoody, Jessica Taylor, Jeanette Leathron, Jill Fox, Sharlym Huyck, Lee Martin,

1. **Call to Order:** Board Chair Nannette Pretzer called the meeting to order at 3:36 pm.
2. **Agenda:** Bryon Sitler asked that Seating of the New Board and Election of Officers be moved to the top of the Agenda. He also requested that a motion be made to add the Revised Budget. Jeanette Morrish moved and Emily Boersen seconded to add the revised budget to the Agenda. Motion carried.
3. **Seating of the Board:** Nanette Pretzer moved and Peggy Olsen seconded that the new board be seated. Motion carried.
4. **Election of Officers:** The following slate of officers was presented:

President: Jeanette Morrish
Vice-President: Rochelle Siler
Treasurer: Eric Andreychuck

Kay Montei moved to approve the slate of officers. Jeanette Morrish seconded the motion. The above slate of officers was elected unanimously.
5. **Minutes:** Rochelle Siler moved to approve the September 11, 2013 board minutes as submitted. Kay Montei seconded the motion. Motion carried.
6. **Financial Report:** The board reviewed the September financial reports and checklist. Rochelle Siler moved to approve the financial reports and ratify the bills for September 2013. Eric Andreychuck seconded the motion. Motion carried.
7. **Director's Report:** Bryon reported that the annual audit is scheduled for October 28, 2013 and will be presented at the January or February meeting. Legislation to change the governance for PA 164 libraries was discussed. The legislation to introduce cameras at traffic lights has been tabled. He completed and filed the State Aid report for White Pine.

8. **Old Business:** There was no old business.
9. **Meeting Dates 2013-2014:** At the August advisory council meeting it was recommended that the Advisory council and Board meetings be held the first Wednesday of the month. Rochelle Siler moved to approve that the White Pine Board meet on the first Wednesday of the month at 11:30 am at the Cooperative Headquarters. Eric Andreychuck seconded the motion. Motion carried.
10. **Approval of Banking Institutions:** Bryon mentioned that \$20 was left in the United Financial Credit Union in case he wanted to move money back into a CD. Kay Montei moved to approve the following as White Pine's Banking Institutions for the fiscal year 2013-2014:

First Merit Bank (checking)
Independent Bank (CD)
Team One Credit Union (Money market account)
United Financial Credit Union (Money market)

Eric Andreychuck seconded the motion. Motion carried.
11. **Sick leave for staff:** Because of scheduling and the Affordable Care Act regulations, Bryon requested that the board approve 5 days sick leave per year and 5 days vacation leave per year for staff. Ervin Bell asked if the sick days would accumulate for the retirement benefit. Bryon confirmed that they would. Rochelle Siler moved and Kay Montei seconded that staff be given 5 days vacation and 5 days sick leave per year. Motion carried.
12. **Budget Revision:** There are extra funds in the budget and Bryon suggested and requested suggestions for using the money. Possible uses: Use the funds to pay for 2 days delivery for membership, rather than 1 day; Subsidize Booktalk, Zinno, DearReader at 50%. Bryon will put together a questionnaire (ballot) and send it out to membership for approval sometime in the next two weeks.
13. **Other:** Bryon welcomed the new board president. The next meeting will be December 4, 2013.
14. **Adjournment:** The meeting adjourned at 4:05 pm.