

**WHITE PINE LIBRARY COOPERATIVE
BOARD MEETING
DRAFT**

Minutes, August 24, 2016

A meeting of the White Pine Library Cooperative Board was held on August 24, 2016, at the White Pine Library Cooperative

Present and voting: Kate Van Auken, Beverly Dear, Bruce Guy, Mimi Herrington, Corey Goethe, Kathleen Naegele,

Also present: Jill Brown

Absent: Rose Rice, Stephanie Olson, and Gail Nartker.

Call to Order: Board President Kate Van Auken called the meeting to order at 12:15 pm.

Agenda: Mimi Herrington moved and Bruce Guy seconded to approve the agenda. Motion passed.

Treasurer's Report: The board reviewed the financial reports and checklist. Beverly Dear moved to approve the financial reports and ratify the bills for April 2016 through July/August 2016. Kathleen Naegele seconded the motion. Motion passed.

Minutes: Mimi Herrington moved and Bruce Guy seconded to accept the April 27, 2016 minutes. Motion passed.

Directors Report: The report was discussed at the Advisory Council meeting. Bryon mentioned the average cost of an audiobook was \$55 and an e-book is \$19.06. There will be 4 new board members starting October 1. They are: Sandra Johnson, Howe Memorial Library; Danielle Reid, Reese Unity District Library; Abby Hill, Thompson Home Public Library; and Malisa Pyles, Watertown Township Library.

Old Business:

The **Plan of Service** is due for revision and needs to be approved by member libraries' boards. Members can explain to their boards that the Plan is expiring and the new plan reflects expanded explanation of services and the cooperative's boarder and population change due to Dewitt's withdrawal from the cooperative. Twenty-six libraries need to approve the plan. Bryon will email membership the Plan of Service. Mimi Herrington moved to accept the Administrative Council's recommended Plan of Service. Bruce Guy seconded the motion. Motion passed.

Budget Discussion. Three budget scenarios were distributed. The difference in each were the salary/benefits line reflecting 1st --no salary increase; 2nd -- salary increase; and 3rd -- 3% salary increase. Bryon mentioned that Interlibrary Loan income will be lower next year since Traverse Area District Library will no longer be participating. The money left over from the Rural Library Conference grants were put into the Fund balance. Beverly Dear moved that the budget be approved with a 2% salary increase and a new budget line of \$10,000 titled "Special Projects". Mimi Herrington seconded the motion. Motion passed.

Budget Revision. The 2015-2016 budget revision was tabled until next month.

December meeting dates. Beverly Dear moved to change the December advisory and board meeting dates from the 28th to the 14th. Bruce Guy seconded the motion. Motion passed.

Deckerville representation Discussion. Since Jill Brown is no longer at Deckerville and is now the Millington Library director, she can no longer serve on the board, unless the Deckerville Library board approves. Beth Schumaker was just made interim for Deckerville. Bryon will contact Beth to see if she is willing to serve for Deckerville's final meeting in September. Jill was asked to come to the final meeting for advisory purposes.

Policy Review and Revisions

The following policies were reviewed and revised as needed.

Disasters policy

Donations

Hiring (2.2 – 2.29; 2.3 – 2.6; 2/4 – 2.42; 2.5 – 2.53)

Personnel (3 – 3.42; 3/5 – 3.58; 3/6 – 3.72; 3.8 – 3.82)

Beverly Dear moved to approve the policies as revised. Mimi Herrington seconded the motion.
Motion passed.

Public comments and announcements: None

Next Meeting: September 28, 2016.