

**WHITE PINE LIBRARY COOPERATIVE
BOARD MEETING
DRAFT**

Minutes, December 9, 2015

A meeting of the White Pine Library Cooperative Board was held on December 9, 2015, at the White Pine Library Cooperative

Present and voting: Jill Brown, Mimi Herrington, Kate Van Auken, Rose Rice, Corey Goethe, Kathleen Naegele, Stephanie Olson, Beverly Dear, and Bruce Guy.

Absent: Gail Nartker.

Call to Order: Board Vice President Kate Van Auken called the meeting to order at 11:29 am.

Agenda: Bryon Sitler asked that the Audit be move to below the Treasurer's Report. Rose Rice moved and Bruce Guy seconded that the Audit be moved as requested. Motion carried.

Treasurer's Report: The check list was distributed. Jill Brown moved to approve financial report. Mimi Herrington seconded the motion. Motion carried.

Audit: The audit was reviewed. Bryon mentioned that the petty cash checking account was closed but there was around \$55 in the cash box. The audit showed there should have been about \$125. The discrepancy could have been a result of missing receipts. The time it would take to locate the receipts wouldn't be worth it. Beverly Dear moved to deposit the cash in White Pine's bank account. Rose Rise seconded the motion. Motion carried. Beverly Dear moved to approve the audit. Jill Brown seconded the motion. Motion carried.

Minutes: Mimi Herrington moved and Jill Brown seconded to accept the October 14, 2015 minutes as submitted. Motion carried.

Old Business: There was no Old Business.

New Business:

Rural Libraries Conference: A training grant for members to attend the Rural Libraries Conference was discussed. The application and rules were reviewed. Bryon will finalize and send these to the board. Stephanie Olson moved to make the grant available to 25 members, for payment of the Registration fee and two nights lodging. Mimi Herrington seconded the motion. Motion carried.

Policy Review

Jill Brown motioned and Corey Goeth seconded to approve the proposed changes to policy sections: Motion passed.

Credit cards

Banking policies

Investment policies

Purchasing policies

Contracts and purchasing agreements

Bids for goods and services

Property disposal

Conflicts of interests

Public relations and advocacy policies

Board statement of ethics

Revision of policies

Disaster procedures

The “Electronic wire transactions shall not be made” statement was eliminated.

Next Meeting: April 27, 2016.